

Board of Selectmen
Minutes June 17, 2014

Convened at 6:00 pm

Present: Ken Christiansen, Chairman
Jeffrey Bryan
Jane Byrne
Robert Mantegari

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck had the following building permits to be signed:

- Mark and Robin King, 79 Dudley Road, addition and 3 car garage: signed by Board
- Angeline Hall, 26 Middle Road, gas pipe and stove: signed by Board
- Cindy Tolbert, 337 Middle Road, electrical permit for barn: signed by Board
- William Libby, Lot K Spruce Ridge Drive, electrical permit for new house: signed by Board
- Eric Kelley, 63 Peabody Drive, water heater: signed by Board
- Jeff Margado, 2 Sherry Circle, pool: signed by Board.

Paul Hatch and Diane Becker from NH Dept. of Safety were present to discuss the Seabrook Station RERP exercise dates. Rick Murphy, EMD will not be available for 2 of the 3 exercise dates and Hatch wanted to extend the offer of running the drills on alternate dates. Hatch expressed the importance of continuity in that whoever is to run the EOC during these drills should participate on all 3 dates. Byrne said they should participate with the rest of the state and proceed without Murphy. The board will discuss who will fill each EOC staff position and follow up with Hatch. Byrne asked if there was any training available to prepare. Becker stated that training can be made available whenever the board was able to participate. Byrne, Christiansen, and Chief Robinson will attend the tabletop exercise on July 22nd.

Bryan made a motion, 2nd by Byrne to approve the public minutes of 06/03/14 as written. All were in favor.

Byrne made a motion, 2nd by Mantegari to approve the nonpublic minutes of 06/03/14 as written. All were in favor.

Clement said the Red Cross would like to use the BRC for a blood drive on August 16th for a reduced rate. Clement said she would not recommend that the same rates are applicable to nonprofits. Bryan made a motion, 2nd by Mantegari to charge the regular rate. The motion failed by a 2-2 vote. Bryan made a motion, 2nd by Mantegari to charge the resident rate. All were in favor.

Bryan made a motion, 2nd by Mantegari to dedicate the Haigh Road Bridge to Stephen Arkell. All were in favor.

Christiansen said the Swasey School will be returning about \$87,000 back to the general fund.

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Rob Wofchuck was present to discuss several items. Wofchuck said the feedback from the pre-proposal submission for the ARM grant was not favorable and would not recommend moving forward with the application process. There is a grant through FEMA that is available to help fund the culverts on Prescott Road through a hazard mitigation grant but we are unable to make a submission as the Town's plan expired in February. Clement said they are currently working with RPC and FEMA to update the hazard mitigation plan. Once the draft has been approved, it will be submitted to the board of selectmen for approval.

Wofchuck said the Green Infrastructure identified storm water management improvements that could be made at each of the municipal buildings. UNH is willing to write the grant for free if the Town would donate the labor as match in kind. Bryan made a motion, 2nd by Byrne to have UNH write the grant and provide the labor through the highway department as the Town's match. All were in favor.

Wofchuck also said the state has a revolving fund grant with 20% forgiveness and a 1% interest rate. Wofchuck said there is a pre-proposal submission to be added to the priority list, and a commitment from town meeting would need to be provided. Clement said if the board wanted to proceed, they would need to follow RSA 33 for the bond requirements.

Wofchuck wanted to discuss the Steven's easement. The land is owned by the town and the easement is managed by RCCD. Mr. Woodman has erected a fence prohibiting the use of the trails on the property. Clement said in 2003 the board signed a revocable trail agreement to allow limited public use on private property, but the board at the time still wanted Mr. Woodman to have the ability to hay and graze his cattle. Christiansen said they will review the documents further and will come up with a solution.

Lastly, Wofchuck suggested implementing a management plan of all of the town fields. Byrne said the town had created a plan years ago with Charlie Moreno for forestry management. Wofchuck said they could use revenue from timber or conservation to fund the project.

Chief Robinson was in and would like to hire 2 part time officers, one now (Michael Greeley), and one in a month. Bryan made a motion, 2nd by Mantegari to hire Michael Greeley as a part time patrol officer. All were in favor.

Bryan made a motion, 2nd by Mantegari to hire a second part time patrol officer in a month. All were in favor.

Robinson said he has no new information regarding the investigation surrounding Officer Arkell's death. He will be meeting with Joe Ebert, from NH state police after July 1st and will relay information to the board as it becomes available.

Robinson had an estimate from Bell and Flynn to grade and reclaim Deer Hill Road for \$247,000. Bryan made a motion, 2nd by Byrne to accept the proposal. All were in favor.

Last week at the construction update meeting they discussed the need for a fee amendment for the additional archeological on-site monitoring. During excavation activities several potentially archeologically sensitive artifacts were

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found and additional monitoring is required. Byrne made a motion, 2nd by Mantegari to sign the change order for the additional archeological monitoring for \$1549.28. All were in favor.

In addition to this fee amendment we also need a change order for the contractor for additional rock excavation and concrete at the south abutment. The top surface of bedrock was weathered and additional bedrock was removed in order to get to suitable and sound bedrock surface. Clement said the estimated cost for the excavation is \$19,000. A change order will be presented to the board once DOT approves the fee amendment.

Bryan made a motion, 2nd by Mantegari to approve the payment of \$98,507.18 to RM Piper for work completed to date. All were in favor.

Bryan made a motion, 2nd by Mantegari to approve the payment of \$11597.75 to Hoyle Tanner for work completed to date. All were in favor.

Bryan made a motion, 2nd by Byrne to sign the appointment slip for the board of selectmen to be the health officer and to name Mantegari as the first contact. All were in favor.

Bryan made a motion, 2nd by Byrne to sign 2 failed septic waivers for 32 Middle Road. All were in favor.

Byrne made a motion, 2nd by Bryan to hire Daphne Woss as a part time clerk in the Town Clerk/Tax Collector's office. All were in favor.

Bryan made a motion, 2nd by Byrne to reapprove 2 veteran's credits. All were in favor.

Bryan made a motion, 2nd by Mantegari to sign the form for NHDRA that we will not be using form PA 28 for inventory forms. All were in favor.

Motion to adjourn at 7:50 pm made by Bryan, 2nd by Byrne; all were in favor.

Respectfully submitted,

Karen Clement

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WEEKLY TREASURER'S REPORT					
Date:	June 17, 2014				
Citizens General Fund:					
	Previous Balance:		16,913.60		
	Deposits:		807,105.81		
	Payroll:		18,946.54	DD: 9990.32	CK: 8956.22
	FICA:		4,528.84		
	to Impact Fees				
	A/P: Regular		105,184.63	Swasey: \$79,231	
	From MMA				
	TO MMA		680,000.00		
	Account Balance:		15,359.40		
	Interest Earned YTD:		7.76		
CD's:	Unrestricted Balance:		-		
MMA:	Unrestricted Balance:		1,090,846.94		
	Total Invested Funds:		1,090,846.94		
	Interest Earned YTD:		99.00		